

JOB POSTING - FOOD SERVICES MANAGER

2023 Summer Season

4th Line Theatre, an outdoor theatre company located in Millbrook, Ont., is currently looking for a **Food Services Manager** for the 2023 summer season.

Start date: June 20, 2023

End date: August 26, 2023

9 weeks with one week off mid-contract

Remuneration:

\$17/hour – estimated 200 hours total

Skill Requirements:

- Excellent interpersonal and communication skills with a strong attention to customer service excellence
- Detail oriented and highly organized individual
- Works well as part of a team
- Experience working in food services is required
- Some bookkeeping or accounting is an asset
- Food Handler certification is required (Theatre will cover cost, if needed)
- Keen interest in the performing arts and tourism sectors
- A valid driver's license and **access to a vehicle for the length of the contract is required** (due to the rural location)

Duties & Responsibilities of this position will include:

- Run theatre BBQ during pre-show picnic hours (4:00 PM – 6:00 PM)
- Ordering stock and purchasing all products used for BBQ and special events at the theatre
- Responsible for maintaining communications with product suppliers and Audience Services team members
- Handling cash and purchase transactions and maintaining a float/petty cash system
- Prepare nightly financial reports
- Available Tuesday to Saturday (inclusive) from 2:00 PM to 7:00 PM
- Maintain a clean and welcoming environment for theatre patrons



Employer Information:

4th Line Theatre is an award-winning outdoor theatre company that presents regionally-based, environmentally-staged, historical dramas. Our performance venue is located on the Winslow farm, just outside of Millbrook, Ontario. To find out more about 4th Line Theatre and the upcoming summer season, please visit our website www.4thlinetheatre.on.ca

Please send a resume and cover letter to*:

Lindy Finlan

General Manager

lindy@4thlinetheatre.on.ca

*Interviews will be set up upon receiving resumes and position might be filled before submission deadline.

If applying by email, please note the position title in the subject line of your email.