

JOB POSTING - ASSISTANT TO THE COSTUME DESIGNER

2026 Summer Season - *Schoolhouse*

4th Line Theatre, an outdoor theatre company located in Millbrook, ON, is currently looking for an **Assistant to the Costume Designer** for the 2026 summer season production of Leanna Brodie's *Schoolhouse*.

Start date: June 3, 2026

End date: July 2, 2026 (5 weeks)

Remuneration:

\$630/week - averaging agreement with guaranteed base wage of \$18/hour

Skill Requirements:

- Must have strong sewing/building skills
- Must have strong drafting and pattern making skills
- Must have strong organizational skills
- The successful candidate will be creative, curious and passionate about theatre and historical costuming and have the ability to work in a team environment
- Must be an emerging professional currently in, or a recent graduate of, a technical theatre program or university equivalent
- A valid driver's license and **access to a vehicle for the length of the contract is required** (due to the rural location)
- Must enjoy working outdoors

Responsibilities of this position will include:

- Working with the Costume Designer to design, create and purchase costumes and accessories for the production
- Liaising with the director and Costume Designer about creative concepts, establishing the look and feel of the production and its characters, deciding what each character wishes to convey through his/her clothing (time period, setting, status/social class, age, geographic region, etc.)
- Arranging costume fittings, taking actors' measurements for garments and accessories, such as wigs, shoes and hats
- Managing communications with the costume team, production and creative teams
- Shopping at fabric, craft, charity, and clothes shops
- Petty cash responsibilities



Employer Information:

4th Line Theatre is an award-winning outdoor theatre company that presents regionally-based, environmentally-staged, historical dramas. Our performance venue is located on the Winslow farm, just outside of Millbrook, Ontario. To find out more about 4th Line Theatre and the upcoming summer season, please visit our website www.4thlinetheatre.on.ca

4th Line Theatre can arrange temporary housing options for the length of the contract for out-of-town applicants.

4th Line Theatre is committed to being a leader in supporting diversity, equity, and inclusion. We value the diversity of the people and communities we serve, recognize and respect human differences and similarities. Our hiring practices reflect these initiatives. As a company focused on the values of imagination, integrity, collaboration, empowerment, and sustainability in all we do, 4th Line Theatre is committed to creating positive and healthy workspaces for our artists and communities. 4th Line Theatre is committed to providing accommodations [for people facing barriers]. If you require an accommodation, we will work with you to meet your needs.

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Please send a resume and cover letter to*:

Lindy Finlan
General Manager
lindy@4thlinetheatre.on.ca

***Interviews and hiring will take place on an ongoing basis until all positions are filled. Please note the position title(s) you are applying for in the subject line of your email.**